

# Offer Particulars

The following template outlines the information we require to write your offer up.

<p><b>The Buyer</b> Full legal name of the purchaser/s as they appear on your ID. Or, the name of the company, trust, self-managed super fund (SMSF) the property is being purchased under.</p>	
<p><b>Residential Address/es</b> Of all people who are making the Offer.</p>	
<p><b>Email Address/es</b> Of all people who are making the Offer. It is advised to each have your own email address for electronic signing via DocuSign.</p>	
<p><b>Contact Number/s</b> Of all people who are making the Offer.</p>	
<p><b>Type of Ownership</b> Sole Owner, Joint Tenants or Tenants in Common. <i>Please specify the share ratio of each party for Tenants in Common.</i></p>	
<p><b>Deposit</b> Amount and date to be paid. Recommend 5% of purchase price and is typically payable within three to five days of Offer Acceptance.</p>	\$
<p><b>Purchase Price</b> The amount you wish to offer.</p>	\$
<p><b>Settlement Date</b> When you would like the property to settle. To ensure each party has adequate time to prepare we recommend <i>30 Days from Offer Acceptance</i>. If the finance clause is applicable, we recommend <i>21 days from Finance Approval</i>.</p>	
<p><b>Property Chattels</b> Advise if you would like anything in addition to all fixed floor coverings, window treatments and light fittings to be added to the contract. For example, <i>the dishwasher or pool equipment as inspected</i>.</p>	
<p><b>Finance Clause</b> Is this Offer subject to finance? If yes, we will require the following:</p> <ul style="list-style-type: none"> <li>• Name of the Lender or Mortgage Broker</li> <li>• The amount to be loaned</li> <li>• The date for finance to be approved by, we recommend <i>21 or 28 days from Offer Acceptance</i></li> </ul>	<p>Finance clause applicable?: Y / N</p> <p>.....</p> <p>\$.....</p> <p>.....</p>
<p><b>Special Conditions</b> Are there any special conditions that you would like to form part of the Offer? <i>The Agent will advise if a structural and timber pest inspection is available for you to purchase prior to placing an Offer (not applicable for strata titles).</i></p>	
<p><b>Conveyancer</b> The Legal Practitioner/ Settlement Agent you have selected. If this is yet to be confirmed please write <i>TBC</i>, we can also provide you with a recommendation and quote.</p>	

Once complete, please return your offer particulars to a member of Team Deborah Brady.  
deborah.brad@raywhite.com, kylie.mann@raywhite.com or team.deborahbrady@raywhite.com